

St Thomas of Canterbury College Enrolment Scheme (December 2017)

POLICY STATEMENT

The St Thomas's College Board of Trustees and Board of Proprietors adopt the following enrolment scheme to apply to the enrolment of all students at St Thomas of Canterbury College.

MAXIMUM ROLL

The College's roll will be managed with regard to its maximum roll.

PREFERENCE/NON-PREFERENCE APPLICANTS

Preference Applicants are those who hold a preference of enrolment certificate.

Non-Preference Applicants are those who do not hold a preference of enrolment certificate

PRIORITY FOR ENROLMENT

1.0 First Priority

Preference Applicants

First priority will be given to Preference Applicants for whom the College is reasonably convenient, namely those whose place of residence is in the Catholic Diocese of Christchurch.

If the total number of applications in this category is less than the number of places available, then all Applicants will be enrolled. If there are more

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applications than available places, then Applicants will be enrolled according to the following order of priorities

- 1.1 Those who are brothers of current students
- 1.2 Those who are brothers of former students;
- 1.3 Those who are sons of former students of the College
- 1.4 Those who are sons of the of College staff employed on a permanent basis by the College's Board of Trustees or Board of Proprietors at the time of application;
- 1.5 Those who reside in the geographical boundaries of the following parishes : Our Lady of Victories (Sockburn), St Bernadette's and St Joseph's – to be named (Hornby and Darfield), St Teresa's (Riccarton), Our Lady Queen of the Apostles (Hoon Hay and Halswell), St John the Evangelist (Leeston), St Patrick's (Lincoln), St Patrick's (Akaroa). These will be enrolled in order of receipt of application until all of the available spaces have been filled. Note that the College requires, by the closing date for enrolments for the following year, a confirmation of any enrolment application received more that 18 months prior to the student's proposed starting date at the school;
- 1.6 Those who reside in the geographical boundaries of the following parishes: St Augustine of Canterbury (Ashburton, Rakaia, Tinwald, and Methven), Sancta Maria (Addington and Beckenham), Christ the King (Burnside), Holy Trinity (Bryndwr and St Alban's). These will be enrolled in order of receipt of application until all of the available spaces have been filled. Note that the College requires, by the closing date for enrolments for the following year,

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a confirmation of any enrolment application received more than 18 months prior to the student's proposed starting date at the school;

- 1.7 Those other applicants who do not qualify pursuant to clauses 1.1-1.6 inclusive. These will be enrolled in order of receipt of application until all of the available spaces have been filled. Note that the College requires, by the closing date for enrolments for the following year, a confirmation of any enrolment application received more than 18 months prior to the student's proposed starting date at the school.

2.0 Second priority

Non-preference applicants will only be enrolled if enrolment places remain after all Preference applicants have been enrolled and the College's Board of Trustees judges that enrolment of the Non-preference applicants will not compromise its ability to offer places to Preference applicants who may apply for enrolment at a later date. The number of places available for Non-preference applicants will be governed by the maximum number allowable from time to time under the College's Integration Agreement. These applicants will be enrolled in the order of the receipt of their application until all available places have been filled. Note that the College requires, by the closing date for enrolments for the following year, a confirmation of any enrolment application received more than 18 months prior to the student's proposed starting date at the school.

Waiting list

If the total number of applications is greater than the number of places available, unsuccessful applicants will have their names

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recorded on a waiting list and, if places become available, shall be enrolled in order of the receipt of their application until all available places have filled. The waiting list will remain current until the College's Board of Trustees next notifies the public that it is inviting applications for the next enrolment intake.

Enrolment applications

Applications will be received at any time. The closing date for applications for the following year will be published in daily and community newspapers circulating throughout the Catholic Diocese of Christchurch.